



# KING COUNTY

1200 King County Courthouse  
516 Third Avenue  
Seattle, WA 98104

## Signature Report

### Ordinance 19725

**Proposed No.** 2024-0018.2

**Sponsors** Upthegrove

1 AN ORDINANCE relating to council rules and order of  
 2 business; amending Ordinance 11683, Section 2, as  
 3 amended and K.C.C. 1.24.015, Ordinance 11683, Section  
 4 4, as amended, and K.C.C. 1.24.035, Ordinance 11683,  
 5 Section 6, as amended, and K.C.C. 1.24.055, and  
 6 Ordinance 11683, Section 7, as amended and K.C.C.  
 7 1.24.065, Ordinance 11683, Section 9, and K.C.C. 1.24.085,  
 8 and Ordinance 11683, Section 27, as amended, and K.C.C.  
 9 1.24.265; and declaring an emergency.

10 BE IT ORDAINED BY THE COUNCIL OF KING COUNTY:

11 **SECTION 1. Findings:**

12 A. Section 220.40 of the King County Charter requires the council to adopt by  
 13 ordinance rules of the procedure governing the time, place and conduct of meetings.

14 B. Consistent with the county charter, the council adopted by ordinance rules of  
 15 procedure which are codified in K.C.C. chapter 1.24, and passed motions related to the  
 16 organization and administration of the council.

17 C. The rules of procedure and the organizational motion have been amended from  
 18 time to time to reflect changes desired by the council.

19 D. Because the council is reorganizing the council and its committees by Motion  
 20 XXXX (Proposed Motion 2024-0017), effective January 9, 2024, including modifying

Ordinance 19725

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21 committees, committee chair and vice-chair positions and duties, this ordinance must be  
22 enacted as an emergency ordinance in order to be effective and ensure that the regular  
23 meeting times of the council's committees are effective at the same time as the  
24 reorganization of the council.

25 SECTION 2. Ordinance 11683, Section 2, as amended, and K.C.C. 1.24.015 are  
26 hereby amended to read as follows:

27 The chair of the council has the following powers and duties:

28 A. The chair shall:

29 1. Call the council to order at the hour appointed for meeting and, if a quorum is  
30 present, shall cause the minutes of the previous meeting to be approved;

31 2. Proceed with the order of business; and

32 3. Adjourn the council upon a motion to adjourn approved by a majority of  
33 members present;

34 B. The chair shall preserve order and decorum and in the interest of efficiency may  
35 impose time and subject matter limits for testimony and comment given by the public and  
36 members of the council;

37 C. The chair shall promote efficient operation of the council, which shall include  
38 setting the agenda and expediting parliamentary debate or, if there is no objection from any  
39 other member, expediting the passage of routine motions. The chair's act of adding to,  
40 removing from or taking out of order an item on a distributed and posted agenda may be  
41 appealed to the full body by any two members under Rule 5.~~((D))~~C., K.C.C. 1.24.045.~~((D))~~

42 C. The chair shall discourage activities that are dilatory or disruptive. The chair shall  
43 endeavor to facilitate the will of the majority of members present at all times;

Ordinance 19725

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44 D. The chair may speak to points of order, inquiry or information in preference to  
45 other members. Upon a ruling of the chair on a point of order, the chair shall allow any  
46 two members to immediately request that the decision be placed before the body. If a  
47 majority of members present agree to the ruling of the chair, the business of the council  
48 must proceed without further debate. If a majority of the members present do not support  
49 the ruling of the chair, the chair shall immediately allow a procedural motion to dispense  
50 with the issue in question, proceeding until a decision of the council is secured and the  
51 business of the council is allowed to proceed;

52 E. The chair shall retain legislation related to collective bargaining, including  
53 appropriation ordinances limited solely to costs associated with implementation of the  
54 collective bargaining, in the control of the council and refer all other legislation to  
55 committees unless there is an objection to a referral. If there is an objection by a member,  
56 the chair's referral will stand unless a majority of the members present vote to support the  
57 objection. If the objection is sustained, the chair shall refer the legislation to another  
58 committee, unless there is an objection to the referral.

59 F. Any motion that proposes to censure a councilmember for violating the council's  
60 antiharassment policy shall be referred to the employment and administration committee;

61 G. The chair shall introduce all legislation relating to (~~land use appeals~~), road  
62 vacations, (~~plat applications~~), current use assessments, and other similar land use  
63 decisions. The chair shall introduce all legislation relating to collective bargaining,  
64 including appropriation ordinances limited solely to costs associated with implementing the  
65 collective bargaining agreement. If recommended by action of the employment and  
66 administration committee, the chair shall introduce any motion that proposes to censure a

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Ordinance 19725

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67 councilmember for violating the council's antiharassment policy, unless the chair is the  
68 subject of the motion; and

69 H. The chair shall provide copies to all councilmembers of all official  
70 communications and requests for council action addressed to the chair from the executive,  
71 the assessor, the presiding judge of the district or superior court or the prosecuting attorney.

72 SECTION 3. Ordinance 11683, Section 4, as amended, and K.C.C. 1.24.035 are  
73 hereby amended to read as follows:

74 A.1.a. Except as otherwise provided in this subsection, the time of regular meetings  
75 of the council is 1:30 p.m. on the first, second, third, and fourth Tuesdays of each month.

76 However, the regular meetings of the council shall not take place: ~~((from December 13,~~  
77 ~~2023, through January 2, 2024;))~~ from April 8, 2024, through April 12, 2024; from August  
78 5, 2024, through August 16, 2024; and from December 11, 2024, through January 2, 2025.

79 All regular or special meetings of council committees shall be regular or special council  
80 meetings, in accordance with subsection F. of this rule.

81 b. A committee chair may call a special committee meeting ~~((may not be called~~  
82 ~~without))~~ with either the prior written consent of the council chair or the consent of a  
83 majority of the members of the committee. This subsection A.1.b. does not apply to special  
84 meetings of the budget and fiscal management committee for purposes of considering the  
85 county executive's budget proposal for the upcoming fiscal period, which shall be called by  
86 the chair of the budget and fiscal management committee.

87 2.a. All regular meetings of the King County council and the council's  
88 committees, except for employment and administration committee meetings, shall be held  
89 in the council chambers on the tenth floor of the King County Courthouse in Seattle,

Ordinance 19725

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90 Washington. All regular meetings of the employment and administration committee  
91 meetings shall be held in the southwest conference room on the twelfth floor of the King  
92 County Courthouse in Seattle, Washington.

93 b. Whenever, due to an emergency, as defined in K.C.C. 12.52.010, it is  
94 imprudent, inexpedient, or impossible to conduct the affairs of the council at the regular or  
95 usual place or places, the council may meet at any place within or without the territorial  
96 limits of the county on the call of the chair or any two members of the council. After an  
97 emergency relocation, the affairs of the council shall be lawfully conducted at the  
98 emergency location for the duration of the emergency.

99 B.1. Except as provided in subsection B.2. of this rule, the times for regular and  
100 special committee meetings are as follows:

101 a. Budget and fiscal management committee: the second and fourth Wednesday of  
102 each month at 9:30 a.m.;

103 b. Committee of the whole: the fourth Tuesday of each month at 9:30 a.m.;

104 c. Employment and administration committee: the first Tuesday of each month at  
105 2:00 p.m.;

106 d. Government accountability and oversight committee: the second Tuesday of  
107 each month at 9:30 a.m.;

108 ~~e.- ((Law, justice, health and human services committee: the first Tuesdays of each~~  
109 ~~month at 9:30 a.m.;)) Health and human services committee: the first Tuesday of each~~  
110 ~~month at 9:30 a.m.;~~

111 f. Law and justice committee: the fourth Wednesday of each month at 1:00 p.m.;

Ordinance 19725

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112            g. Local services and land use committee: the first and third Wednesday of each  
113 month at 9:30 a.m.;

114            ~~((g-))~~ h. Regional policy committee: the second Wednesday of each month at 3:00  
115 p.m.;

116            ~~((h-))~~ i. Regional transit committee: the third Wednesday of each month at 3:00  
117 p.m.;

118            ~~((i-))~~ j. Regional water quality committee: the first Wednesday of each month at  
119 3:00 p.m.; and

120            ~~((j-))~~ k. Transportation, economy, and environment committee: the third Tuesday  
121 of each month at 9:30 a.m.

122            2. The regular meetings of the committees shall not take place during the times  
123 when the council meeting does not take place, as prescribed in subsection A. of this rule.

124            C. Council and committee meetings must be held in accordance with the Open Public  
125 Meetings Act of 1971, chapter 42.30 RCW.

126            D. A meeting may be continued, in accordance with chapter 42.30 RCW, to another  
127 date and does not conclude until adjourned in accordance with these rules.

128            E.1. An executive session may be held during a council or committee meeting if  
129 one of the specific grounds under chapter 42.30 RCW for an executive session exists.

130            2. Before convening in executive session, the chair of the council or committee  
131 shall publicly announce the purpose for excluding the public from the meeting place and  
132 the time when the executive session will be concluded. The executive session may be  
133 extended to a stated later time by announcement of the chair.

Ordinance 19725

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134           3. Only members of the council or committee, special invitees, and those  
135 employees or staff members the council or committee determines to be necessary are  
136 allowed to remain in the room. Persons attending an executive session shall maintain the  
137 confidentiality of the proceedings.

138           F.1. A legal analysis of the Open Public Meetings Act by the office of the Attorney  
139 General, 2010 AGO No. 9, has advised that when a committee meeting is attended by a  
140 quorum of the governing body it must be noticed not only as a committee meeting but also  
141 as a meeting of the governing body. For this reason, all meetings of council committees  
142 shall be noticed both as committee meetings and as council meetings whose agenda is  
143 limited to the committee business.

144           2. In all committee meetings, which are council meetings in accordance with  
145 subsection F.1. of this rule, only the rules and procedures applicable to committees apply,  
146 and not those rules and procedures applicable to full council meetings. This includes, but is  
147 not limited to:

148           a. only those members who serve on the committee have the right to exercise  
149 parliamentary rights in the meeting, including, but not limited to, raising points of order,  
150 making motions, and voting;

151           b. attendance shall be recorded only for members serving on the committee, and  
152 the quorum for the meeting shall be the committee quorum; and

153           c. committee meetings shall be chaired by the committee chair.

154           SECTION 4. Ordinance 11683, Section 6, as amended, and K.C.C. 1.24.055 are  
155 hereby amended to read as follows:

156           The standing committees shall operate as follows:

Ordinance 19725

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157           A. A majority of a committee constitutes a quorum. A committee is considered to  
158 have a quorum present unless the question is raised by a member of the committee. If a  
159 member objects to proceeding because of the lack of a quorum, the committee may not  
160 conduct official business, except to conduct a hearing. The appointment or use of alternate  
161 members is not allowed for a standing committee. Any member of the council may attend  
162 and participate in any committee meeting by asking questions and offering comments on  
163 any matter before the committee. Only members of the committee may exercise  
164 parliamentary rights in the committee, including, but not limited to, raising points of order,  
165 making motions, and voting;

166           B. During its consideration of a vote on legislation, the deliberations of a  
167 committee must be open to the public;

168           C.1. Except for a regional committee, legislation may be reported out of committee  
169 by less than a quorum of the committee, subject to the provisions of subsections C.2. and  
170 C.3. of this rule, unless a member present requests a vote on the recommendation by a  
171 quorum of the committee. If a member so requests, the legislation may not be reported out  
172 of the committee at that meeting without an affirmative vote by a majority of the quorum of  
173 the committee.

174           2. The committee's recommendation on a piece of legislation reported out of  
175 committee by less than a quorum of the committee is not effective unless a majority of the  
176 committee members support the recommendation as evidenced either by an affirmative vote  
177 at the committee meeting or, if the member were excused, in accordance with subsection  
178 C.3. of this rule.

179           3. If a member is excused, the member may electronically notify the committee



Ordinance 19725

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180 clerk, by the end of the day of the committee meeting, of the member's vote in support of  
181 the recommendation;

182 D. Legislation must be reported to the council from a standing committee with one  
183 of the following recommendations:

- 184 1. Do pass;
- 185 2. Do pass -- consent;
- 186 3. Do pass substitute;
- 187 4. Do pass substitute -- consent;
- 188 5. Do not pass;
- 189 6. Postpone indefinitely;
- 190 7. Pass out of committee with no recommendation; or
- 191 8. Refer to another committee.

192 E. For each piece of legislation voted on in committee, the committee clerk shall  
193 prepare a vote roll call form, as prescribed by the clerk of the council, that shall record the  
194 recommendation of the committee, and shall include the type and number of the legislation,  
195 the version of the legislation, number of the "ayes" and "nos," and the names of the  
196 members voting for and against, as well as the names of the members excused. Each vote  
197 roll call form must be preserved as prescribed by the clerk of the council. On any matter,  
198 including but not limited to an amendment, a vote must be taken by oral roll call if  
199 requested by a member of the committee. A standing committee may not vote by secret  
200 ballot on an issue;

201 F. The rules and procedures contained in this chapter must be observed, when  
202 applicable, in all proceedings of a standing or special committee of the council;

Ordinance 19725

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203 G.1. The chair of the committee shall set the agenda for the committee, including  
204 whether and when to include on a specific agenda for action proposed legislation referred  
205 to the committee by the council chair.

206 2. The chair shall set an initial agenda not less than six business days in advance  
207 of a committee meeting and the committee clerk shall post and electronically distribute  
208 such initial agenda not less than five business days in advance of a committee meeting. If  
209 the chair determines that revisions to the agenda are needed after posting and distribution,  
210 the chair should expeditiously direct that a revised agenda be posted and electronically  
211 distributed.

212 3. A change to the last distributed and posted agenda made at a meeting must be  
213 announced by the chair and is subject to appeal to the full committee present by any two  
214 members of the committee. A majority of the members present shall decide an appeal  
215 under this subsection;

216 H. Notice of a special meeting must be made in compliance with the Open Public  
217 Meetings Act of 1971, chapter 42.30 RCW. A special meeting may be called only when:

218 1. There is time-sensitive legislation or information that cannot be presented and  
219 considered in the ordinary committee meeting schedule;

220 2. A joint meeting of two or more committees is necessary to consider a matter; or

221 3. An unusual and extreme workload of a committee does not allow its full  
222 consideration during the ordinary committee meeting schedule; and

223 I. A committee may not recess a meeting for longer than eight hours unless consent  
224 is given consistent with Rule 6.G., K.C.C. 1.24.055.G. (~~Such a recess constitutes a special~~  
225 ~~meeting solely for the purpose of counting the six discretionary special meetings provided~~

Ordinance 19725

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226 ~~for in this rule.))~~ If recess is until the next day but less than twenty-four hours, then the  
227 maximum possible notice must be given. If recess is for greater than twenty-four hours,  
228 then at least twenty-four hours' notice must be given.

229 SECTION 5. Ordinance 11683, Section 7, as amended, and K.C.C. 1.24.065 are  
230 hereby amended to read as follows:

231 A. Establishment. Three regional, standing committees are established as provided under  
232 the King County Charter to develop, recommend and review regional policies and plans for  
233 consideration by the council: the regional transit committee, the regional water quality  
234 committee, and the regional policies committee.

235 B. Membership.

236 1. Composition of committees.

237 a. The regional policies committee and regional transit committee are to each  
238 have nine voting members. Three members of each committee, including the chair of each,  
239 must be county councilmembers appointed by the chair of the council and must include  
240 councilmembers from districts with unincorporated residents. Each county councilmember  
241 vote shall be weighted as two votes. The chair of the county council shall also appoint the  
242 chair of each committee. The remaining members of each committee must be local elected  
243 city officials appointed from and in proportion to the relative populations of the city of  
244 Seattle and the other cities and towns in the county. Cities and towns other than the city of  
245 Seattle may appoint two persons for each of their allocated memberships in each  
246 committee, each person with one-half vote. A vice-chair of each committee shall be  
247 elected by majority vote of the committee members who are not county councilmembers.

Ordinance 19725

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248           b. The regional water quality committee is to have nine voting members. Three  
249 members of the committee, including the chair, must be county councilmembers appointed  
250 by the chair of the council, and must include councilmembers from districts with  
251 unincorporated residents. The chair of the county council shall also appoint the chair of the  
252 committee. Each county councilmember vote shall be weighted as two votes. The  
253 remaining members of the committee must be local elected city officials appointed from  
254 and in proportion to the relative populations of the city of Seattle and the other cities and  
255 towns in the county, and two members from special purpose districts providing sewer  
256 service in King County. Cities and towns other than the city of Seattle may appoint two  
257 persons for each of their allocated memberships, each person with one-half vote. Special  
258 purpose districts located outside of the county that receive sewerage treatment services  
259 from the county may jointly designate one nonvoting representative to serve on the  
260 committee. A vice-chair of the committee shall be elected by majority vote of the  
261 committee members who are not county councilmembers.

262           2. Alternating memberships. Each appointing authority may alternate members in  
263 accordance with the procedures established by the authority. The appointments must be  
264 announced at the beginning of each regional committee meeting to the committee chair or  
265 vice-chair and committee secretary by a person authorized by the appointing authority.  
266 Each appointing authority shall identify those members to receive mailings and notices of  
267 meetings.

268           3. Powers and duties of the chair. The chair of the committee has the following  
269 powers and duties:

270           a. The chair shall:

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Ordinance 19725

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271 (1) call the committee to order at the hour appointed for meeting and, if a  
272 quorum is present, shall cause the minutes of the previous meeting to be approved;

273 (2) proceed with the order of business; and

274 (3) adjourn the committee upon a motion to adjourn approved by a majority of  
275 members present;

276 b. The chair shall preserve order and decorum and in the interest of efficiency  
277 may impose time and subject matter limits for testimony and comment given by the public  
278 and members of the committee;

279 c. The chair shall promote efficient operation of the committee. The chair's act  
280 of adding to, removing from or taking out of order an item on a distributed and posted  
281 agenda may be appealed to the full body by members whose cumulative voting power is at  
282 least two votes. The chair shall discourage activities that are dilatory or disruptive. The  
283 chair shall endeavor to facilitate the will of the majority of members present at all times;

284 d. The chair may speak to points of order, inquiry or information in preference to  
285 other members. Upon a ruling of the chair on a point of order, the chair shall allow any  
286 members whose cumulative voting power is at least two votes to immediately request that  
287 the decision be placed before the body. If a majority of votes present agrees to the ruling of  
288 the chair, the business of the committee must proceed without further debate. If a majority  
289 of the votes present does not support the ruling of the chair, the chair shall immediately  
290 allow a procedural motion to dispense with the issue in question, proceeding until a  
291 decision of the committee is secured and the business of the committee is allowed to  
292 proceed; and

Ordinance 19725

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293 e. The chair shall provide electronic copies to all committee members of all  
294 official communications and requests for committee action addressed to the chair.

295 4. Powers and duties of the vice-chair.

296 a. There shall be one vice-chair of each committee.

297 b. At committee meetings, the vice-chair shall exercise the duties, powers, and  
298 prerogatives of the committee chair in the chair's absence.

299 5. Chair actions, vice-chair consultation.

300 a. The chair shall consult with the vice-chair in:

301 (1) developing a draft work program for consideration by the full committee;

302 (2) setting a schedule for carrying out the committee's work program; and

303 (3) cancelling or changing the date, time, or place of committee meeting.

304 b. If the vice-chair disagrees with a chair's proposed decision regarding the  
305 matters under subsection B.5.a. of this rule, the chair shall not take unilateral action and  
306 shall refer the matters to the full committee.

307 C. Quorum, notice, and voting. Members representing six and one-half votes  
308 constitute a quorum of a regional committee. In the absence of a quorum, the committee  
309 may perform all committee functions except for voting on legislation or a work program.  
310 Notice of all regular and special meetings must be provided as specified in the Open Public  
311 Meetings Act of 1971, chapter 42.30 RCW, and notice must be given to members of the  
312 committees, including members who at any time during the calendar year have served on  
313 the committee or have been designated by their appointing authority to receive notice. All  
314 recommendations of a regional committee on council-referred ordinances or motions must  
315 be approved by a majority of the members present and voting, with no fewer than three and

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Ordinance 19725

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316 one-half affirmative votes. For each piece of legislation voted on in committee, the  
317 committee clerk shall prepare vote roll call form that shall record the recommendation of  
318 the committee, and shall include the type and number of the legislation, the version of the  
319 legislation, number of the "ayes" and "nos" and the names of the members voting for and  
320 against, as well as the names of the members excused. Each vote roll call form must be  
321 preserved as prescribed by the clerk of the council. There may not be voting by proxy.

322         D.1.a. Referral to the regional transit committee. The chair of the council shall  
323 refer to the regional transit committee countywide policies and plans related to the transit  
324 services formerly provided by the municipality of metropolitan Seattle. If a standing  
325 committee of the council is considering an issue that, upon the standing committee's  
326 subsequent review, the standing committee believes should be considered as a countywide  
327 policy or plan related to transit, then the standing committee shall so inform the chair of the  
328 council. The chair of the council may then determine whether the policy or plan is to be  
329 referred to a regional committee.

330         b. Referral to the regional water quality committee. The chair of the council  
331 shall refer to the regional water quality committee countywide policies and plans related to  
332 the water quality services formerly provided by the municipality of metropolitan Seattle. If  
333 a standing committee of the council is considering an issue that, upon the standing  
334 committee's subsequent review, the standing committee believes should be considered as a  
335 countywide policy or plan related to water quality, then the standing committee shall so  
336 inform the chair of the council. The chair of the council may then determine whether the  
337 policy or plan is to be referred to a regional committee.

Ordinance 19725

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338           2. Regional policies committee work program. The regional policies committee  
339 shall establish its subject matter through a work program adopted by a majority of those  
340 committee members present and voting, with no fewer than three and one-half affirmative  
341 votes, though the work program shall be limited as provided by charter or ordinance,  
342 including but not limited to, subsection K. of this rule. Once the work program is adopted,  
343 all regional policies and plans related to the subject matter must be referred to the  
344 committee by the council.

345           3. Provisions applicable to referrals by council chair and rereferrals. Referrals by  
346 the council chair or rereferrals are subject to the procedures, rights, and constraints of Rules  
347 13, 17 and 26, K.C.C. 1.24.125, 1.24.165 and 1.24.255.

348           E. Time for review - committees. A regional committee shall review legislation  
349 referred to it by the county council within one hundred twenty days of the legislation's  
350 referral or such other time as is jointly established by the council and the committee, which  
351 shall be confirmed in the form of a motion adopted by the council. However, the  
352 committee may request, and the county council may grant by motion, additional time for  
353 review. If the committee fails to act upon the proposed policy or plan within the  
354 established time limit, the county council may adopt the proposed policy or plan upon six  
355 affirmative votes.

356           F. Time for review - council. The council shall amend, adopt, or defeat the  
357 legislation referred to a regional committee within ninety days after receipt of an initial  
358 regional committee recommendation. However, upon receipt of the council chair's written  
359 request for an extension of the time limit, the committee may approve the request in writing  
360 by a majority vote at a special meeting or the next regular meeting of the committee.

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Ordinance 19725

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361 G. Adoption.

362 1. A proposed policy or plan recommended by a regional committee may be  
363 adopted, without amendment, by the county council by five affirmative votes.

364 2. A proposed policy or plan that differs from the policy or plan recommended by  
365 a regional committee may be adopted by the county council by six affirmative votes after  
366 the regional committee has had the opportunity to review all county council amendments.

367 H. Amendments and rereferral.

368 1. If the county council votes before the final passage to amend a proposed policy  
369 or plan that has been reviewed or recommended by a regional committee, the proposed  
370 policy or plan, as amended, must be referred to the appropriate regional committee for  
371 further review and recommendation.

372 2. The timeline for the committee's review after rereferral may not be greater than  
373 sixty days. However, the committee may request, and the county council may grant by  
374 motion, additional time for review. The committee may concur in, dissent from or  
375 recommend additional amendments to the policy or plan.

376 3. The council shall amend, adopt, or defeat the legislation within sixty days after  
377 receipt of a regional committee recommendation following rereferral by the council.

378 I. Regional committee consideration of other regional issues. The chair of the  
379 council may request that one or more regional committees examine and comment upon  
380 other pending issues that are not countywide policies or plans but would benefit from  
381 interjurisdictional discussion. The issues may include, but are not limited to, operational,  
382 organizational or implementation measures for countywide plans and policies. This type of  
383 regional committee analysis and comment is not subject to the mandatory procedural

Ordinance 19725

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384 requirements of Section 270.30 of the King County Charter and the county council may  
385 need to act on such issues before comment from the regional committee.

386 J. Regional committee governed by King County Charter, King County Code,  
387 other rules and procedures. The regional committee is governed by the King County  
388 Charter, the King County Code and, except to the extent expressly provided otherwise, the  
389 rules and procedures established for standing and special committees in this chapter.

390 K. Role of regional committees.

391 1. A regional committee shall focus on planning and policy setting in program  
392 areas where it has been determined that regional service or facility planning is required and  
393 in area where it is agreed the opportunity and need for the planning exist. A regional  
394 committee is not responsible for routine review and recommendation on operational and  
395 administrative matters such as contracts, budgets, appropriations, and fares and rates,  
396 formerly performed by the council of metropolitan Seattle. A regional committee may,  
397 however, deal with policies to develop fares and rates within the committee's subject matter  
398 area.

399 2. The regional transit committee shall develop, review, and recommend  
400 countywide policies and plans related to the transportation services formerly provided by  
401 the municipality of metropolitan Seattle. Plans and policies that must be assigned to the  
402 committee include, but are not limited to, the long-range transit system and capital  
403 improvement plans, service design, development and allocation policies, financial policies,  
404 fare policies, facility siting policy and major facilities siting process, and review and  
405 comment upon Regional Transit Authority plans.

Ordinance 19725

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406           3. The regional water quality committee shall develop, review, and recommend  
407 countywide policies and plans related to the water pollution control functions formerly  
408 provided by the municipality of metropolitan Seattle. Plans and policies that must be  
409 assigned to the committee include, but are not limited to, water quality comprehensive and  
410 long-range capital improvement plans, service area and extension policies, rate policies,  
411 and the facility siting policy and major facilities siting process.

412           4. The regional policies committee shall review and recommend regional policies  
413 and plans, other than transit and water quality plans, that are within the subject matter area  
414 for the committee. Also, the committee may develop proposed policies and plans on issues  
415 of countywide significance but, unless referred to the committee by the county council, the  
416 policies and plans are not subject to the procedural requirements of Section 270.30 of the  
417 King County Charter. Issues that may be referred to the committee or be the subject of the  
418 committee's policy development include, but are not limited to, public health, human  
419 services, open space, housing, solid waste management, regional services financial policies,  
420 criminal justice, jails and district court services, and regional facilities siting. In addition,  
421 the regional policies committee may consider major regional governance transition and  
422 consolidation issues, particularly those involving potential changes in organization and  
423 responsibilities with other county, city or regional organizations.

424           L. Policies or plans proposed by regional committees. A regional committee may  
425 develop and propose directly to the council, an ordinance or motion adopting, amending or  
426 repealing a countywide policy or plan regarding regional transit, water quality, or other  
427 countywide policies and plans within the subject matter area of the committee. The  
428 proposals must be approved by a majority of the committee members present and voting,

Ordinance 19725

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429 with no fewer than three and one-half affirmative votes. For purposes of this subsection,  
430 "the subject matter area" of the regional policies committee includes matters in the  
431 committee's adopted work program. The regional committee chair shall ensure that the  
432 approved proposal is introduced in accordance with Rule 9.B., K.C.C. 1.24.085.B. as soon  
433 as possible. Within one hundred twenty days of introduction by the committee, the council  
434 or a standing committee shall consider the proposed legislation and take such action on the  
435 proposed legislation as the council or standing committee deems appropriate, including  
436 approval, rejection, amendment and rereferral, postponement, or any other action of record  
437 during a council or standing committee meeting. Within five calendar days following  
438 council or standing committee action, the clerk of the council or the standing committee  
439 shall notify the vice-chair of the committee of the action taken. If the council amends the  
440 proposed legislation, the procedures described in subsection H. of this rule shall be  
441 followed, except that the council's duty to act on the legislation under subsection H.3. of  
442 this rule shall be satisfied by approval, rejection, amendment, and rereferral, postponement  
443 or any other action of record taken during a council or standing committee meeting within  
444 sixty days following receipt of the legislation from the regional committee.

445 M. Meetings to assist regional committees. To assist each regional committee in  
446 evaluating countywide policies and plans, the committee may conduct public meetings and  
447 hearings and request briefings and other information from (~~citizens~~) residents, county,  
448 state, and local agencies, business entities, and other organizations.

449 SECTION 6. Ordinance 11683, Section 9, and K.C.C. 1.24.085 are hereby  
450 amended to read as follows:

Ordinance 19725

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451           A. All legislative proposals submitted to the King County council by the executive  
452 shall be accompanied by a completed Legislative Review Form in the form of Attachment  
453 A to Ordinance 19651, which may be amended in accordance with this section.  
454 Amendments to Attachment A to Ordinance 19651 shall be made by the clerk of the  
455 council, in consultation with the office of the executive's chief of staff. The clerk of the  
456 council shall retain an electronic copy and provide an electronic copy to all  
457 councilmembers, the council chief of staff, and the council chief policy officer. In addition,  
458 all legislative proposals involving the collective bargaining or appropriations ordinances  
459 limited solely to the costs associated with the implementation of collective bargaining shall  
460 be accompanied by a summary of the legislation that includes the current costs and five-  
461 year implementation costs as well as changes to working conditions and any other  
462 substantive changes compared to prior agreements.

463           B. Upon the electronic receipt of proposed legislation from the executive, the  
464 assessor, the presiding judge, the prosecuting attorney, the director of elections ((~~or~~)), a  
465 councilmember, or, in accordance with Rule 7.L., K.C.C. 1.24.065.L., a regional  
466 committee, the clerk of the council shall assign a proposed number to the legislation. The  
467 clerk may make formatting and nonsubstantive revisions in form and style to proposed  
468 legislation before first reading and shall indicate on the revised legislation that the  
469 legislation is revised by the clerk and the date of the revision.

470           C. Upon electronically filing with the clerk of the council sponsorship of  
471 legislation, by at least one councilmember in a form prescribed by the clerk of the council,  
472 or upon receipt by the council of a proposed ordinance submitted as an institutional  
473 initiative under Section 230.50.10 of the King County Charter, the proposed legislation is

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Ordinance 19725

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474 introduced and must be placed on the agenda for first reading and referral. Receipt of an  
475 institutional initiative may be received in paper form or electronically. Legislation may be  
476 introduced with the title only, but the text of the legislation must be filed with the clerk by  
477 first reading. In accordance with Rule 2.E., K.C.C. 1.24.015.E., the chair of the council  
478 shall refer both the title and the subsequently filed text of the legislation to committee if the  
479 legislation was introduced with the title only. If the text of the legislation is not timely  
480 filed, the legislation is to be removed from the agenda and is not to be referred to  
481 committee.

482         D. A member may add the member's own name to sponsorship of legislation at any  
483 time before passage of the legislation by electronically informing the clerk of the council.  
484 The first member listed on the first introduction slip filed for legislation may not remove  
485 that member's own name from sponsorship of the legislation. However, any other sponsor  
486 of legislation may remove that sponsor((-))'s own name from sponsorship of the legislation  
487 by electronically informing the clerk of the council.

488         E. First reading of legislation shall consist of either:

- 489             1. Printing the number and title of the proposed legislation on the published  
490 agenda; or  
491             2. Adding the proposed legislation to the agenda under Rule 5, K.C.C.  
492 1.24.045.B.2. or 3. and including this information in the council's minutes.

493         F. After the first reading, proposed legislation must be referred to an appropriate  
494 committee or committees by the chair of the council, except for motions confirming  
495 executive reappointments to boards or commissions, which may be referred directly to a  
496 council consent agenda, or legislation related to collective bargaining, including

Ordinance 19725

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497 appropriation ordinances limited solely to the costs associated with implementation of a  
498 collective bargaining agreement. Proposed legislation referred to more than one committee  
499 must be considered consecutively by the committees in the order set forth on the marked  
500 published agenda or as specified by the chair during the meeting and reflected in the  
501 council's minutes.

502 G. Upon being reported out of committee with a recommendation, proposed  
503 legislation must be placed upon an agenda for appropriate action, after consideration of  
504 public hearing notice requirements, (~~one week after the Tuesday~~) for a regular council  
505 meeting occurring not less than thirteen days but not more than fifteen days after the  
506 committee meeting, unless the committee chair decides and states on the record at the  
507 committee meeting that the item be expedited to (~~placed on the next~~) an agenda for a  
508 regular council meeting occurring not less than two days after the committee meeting. The  
509 clerk of the council may make formatting and nonsubstantive revisions in form to proposed  
510 legislation after the legislation is reported out of the committee and before the legislation is  
511 placed on the agenda for second reading and shall indicate on the revised legislation that  
512 the legislation is revised by the clerk and the date of the revision.

513 H. Proposed legislation related to collective bargaining, including appropriation  
514 ordinances limited solely to the costs associated with implementation of collective  
515 bargaining agreements must be placed on the agenda for appropriate action, after  
516 consideration of public hearing notice requirements, at the next council meeting at least one  
517 week after its first reading.

518 SECTION 7. Ordinance 11683, Section 27, as amended, and K.C.C. 1.24.265 are  
519 hereby amended to read as follows:

Ordinance 19725

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520           The rules of parliamentary practice comprised in the ((~~eleventh~~)) twelfth edition of  
521 Robert's Rules of Order Newly Revised, published by ((~~Da Capo Press~~)) Public Affairs,  
522 must be used as a guide to address procedural questions to the extent consistent with the  
523 standing rules in this chapter.

524           SECTION 8. The county council finds as a fact and declares that an emergency  
525 exists and that this ordinance is necessary for the immediate public preservation of public



Ordinance 19725

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526 peace, health or safety, or for the support of county government and its existing public  
527 institutions. This ordinance takes effect immediately.

Ordinance 19725 was introduced on and passed by the Metropolitan King County Council on 1/9/2024, by the following vote:

Yes: 9 - Balducci, Baron, Dembowski, Dunn, Mosqueda, Perry, Upthegrove, von Reichbauer and Zahilay

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

DocuSigned by:



E76CE01F07B14EF...

Dave Upthegrove, Chair

ATTEST:

DocuSigned by:



8DE1BB375AD3422...

Melani Hay, Clerk of the Council

**Attachments:** None

**Certificate Of Completion**

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AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Cherie Camp
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	401 5TH AVE
	SEATTLE, WA 98104
	Cherie.Camp@kingcounty.gov
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**Signer Events**

Dave Upthegrove  
dave.upthegrove@kingcounty.gov  
Chair  
Security Level: Email, Account Authentication (None)

**Signature**

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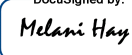
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**Electronic Record and Signature Disclosure:**

Accepted: 1/10/2024 3:20:56 PM  
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Melani Hay  
melani.hay@kingcounty.gov  
Clerk of the Council  
King County Council  
Security Level: Email, Account Authentication (None)

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**Electronic Record and Signature Disclosure:**

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Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Certified Delivered	Security Checked	1/10/2024 3:30:31 PM
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Completed	Security Checked	1/10/2024 3:30:36 PM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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**Electronic Record and Signature Disclosure**

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, King County-Department of 02 (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact King County-Department of 02:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov)

### **To advise King County-Department of 02 of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [cipriano.dacanay@kingcounty.gov](mailto:cipriano.dacanay@kingcounty.gov) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify King County-Department of 02 as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by King County-Department of 02 during the course of your relationship with King County-Department of 02.